

About the apprenticeship

Management and leadership skills have a major impact on the development, productivity and performance of organisations of all sizes and across all sectors of the economy. Many British leaders and managers are innovative, creative, visionary and inspirational and are heavily relied upon to sustain the UK as one of the world's leading economies. The average amount of spend per manager per year for development in the UK is far lower than other European countries, particularly within small to medium sized businesses, where fewer staff have management qualifications than in equivalent sized European countries.

Course Fee

This course is free of charge for the individual working full time more than 30 hours per week.

Funds Available

The Training for apprenticeships is fully funded by the government and there are no fees applicable to the employer. If you employ an apprentice aged 16–24 you may be eligible for a £1500 grant.



Programme Duration

The programme runs over a period of 12 months

The framework

Learners will work and attend workshops, during this time they will achieve:

- QCF Level 2 & 3 NVQ Combined Diploma in Team Leading or Management
- Employment Rights and Responsibilities (ERR)
- PTLS – Personal Thinking & Learning Skills
- Functional Skills:
- Maths Level 1 or 2
- English Level 1 or 2
- ICT Level 1 or 2

How to take on an Apprentice

1. Invite one of our experienced account manager for free consultation on 020 7247 5497 or on 07796 383 483
2. Give a brief to the types of candidate you would like to interview.
Tell us about all the current employees you would like to put on the programme.
3. Interview and set start dates with the NextStep Training and the learner
4. Find out about the advantages to your business of employing apprentices

Contact us

NextStep Training Limited

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Unit Title Cleaning and Support Services Skills NVQ and TechCert	Interest
Mandatory units Group A	
Communicate effectively in the workplace	
Develop yourself in the job role	
Reduce risks to health and safety in the workplace	
Mandatory units Group B	
Work with others and follow reporting procedures in a cleaning environment	
Work individually and follow reporting procedures in a cleaning environment	
Optional Units (Please tick the units you would like to be selected)	
Clean and maintain internal surfaces and areas	
Clean and maintain external surfaces and areas	
Deal with routine waste	
Clean washrooms and replenish supplies	
Clean high risk areas	
Clean confined spaces	
Clean food areas	
Deep clean equipment and surfaces	
Clean, maintain and protect semi-hard and hard floors	
Clean and maintain soft floors and furnishings	
Clean and maintain soft floors and furnishings	
Clean glazed surfaces and facades	
Deal with non-routine waste	
Carry out maintenance and minor repairs	
Perform street cleansing manually	
Perform street cleansing mechanically	
Work safely at heights	
Mandatory Units (For Tech Cert) Group A	
Dealing with routine and non routine waste	
Health and Safety for the cleaning and support services industry	
Working with customers and others in the cleaning and support services industry	
Mandatory Units (For Tech Cert) Group B	
Work with others and follow reporting procedures in a cleaning environment	
Work individually and follow reporting procedures in a cleaning environment	
And many more. Please ask the advisor for detailed information	

